



606 W. Main | Highland, KS 66035 | [www.highlandcc.edu](http://www.highlandcc.edu) |   

## Student Worker Job Description

- **Department/office of employment:** Chemistry
- **Campus location:**  
Highland Community College, Highland campus  
(campus location: Atchison, Highland, Wamego, Western)
- **Classification of the position:** Student Worker
- **Name and address of the student's employer:**  
Highland Community College, 606 W. Main, Highland, KS 66035
- **Name of position:** Chemistry Laboratory Worker
- **Name of the student's supervisor:** Melissa Illingworth
- **Purpose/role of the position within the organization:**  
Ensure the chemistry lab is clean and organized.
- **Duties and responsibilities associated with the position and how they relate to the purpose/role:**  
Scrub lab countertops, clean chalkboard, wash glassware, dispose of lab waste, label drawers, and organize items as directed by supervisor.
- **Rates of pay for the position:** \$8.25 (\$9.25 for tutor)
- **General qualifications for the position:**  
Be able to perform general indoor physical labor.
- **The length of the student's employment:** Summer 2024-Spring 2025 academic year
- **Procedures for determining a student's rate of pay when a position has multiple rates:** Set rate
- **Evaluation procedures and schedules:** Student will be evaluated at the end of each semester.

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